


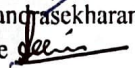
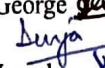




Minutes of the Online IQAC meeting held on 05 May 2021 at 2.30 pm

Agenda

1. HandBook and Calendar
2. Preparation of IQAC Plan of Action and Academic Calendar
3. Professional Ethics training for teaching staff
4. Reconstitute Committee Against Sexual Harassment Against Women to Internal Complaints Committee
5. Feedback collection and analysis from Stakeholders
6. Preparation of Annual Report of the college
7. Promotion of teachers (CAS) in the Department of Physics, Chemistry, English, Botany, Biotechnology and Biotechnology

A meeting of the IQAC was held on 05 May 2021 at 2.30 pm online on google meet. The following members were present for the meeting.

1. Dr. Jacob Chandy (Principal and Chairman) 
2. Dr. Ranjith Mathew Abraham (Convener) 
3. Dr. D. Sajan
4. Dr. Lynnette Joseph 
5. Dr. Nair Anup Chandrasekharan
6. Mrs. Merin George 
7. Dr. Divya S. 
8. Dr. Ashish Varughese 
9. Mr. Santhosh Mathew (Industrialist)
10. Mr. Jackson Joseph (Stakeholders's Representative) 

The meeting commenced with a silent prayer and Dr. Ranjith Mathew Abraham welcomed the members. The following decisions were taken.

1. It was decided to publish the college HandBook and Calendar in June 2021 and Dr. Nair Anup Chandrasekharan was entrusted to proceed with the same.
2. It was decided to publish the Academic Calendar by June 2021 and Ms. Merin George was entrusted to prepare the Academic Calendar for the year 2021-22.
3. The IQAC plan of action 2021-22 was discussed and finalised.
4. It was decided to entrust Dr. Ashish Varughese to co-ordinate the Professional Ethics training for teaching and non-teaching staff to be held on 01 June 2021
5. It was decided to reconstitute the Committee against Sexual Harassment to Internal Complaints Committee as per UGC C (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations 2015 and to host the Anti Dowry campaign in association with Taluk Legal Services Society
6. It was decided to do Feedback collection and analysis from Stakeholders . Dr. Lynnette Joseph was assigned the duty.
7. It was decided to prepare the Annual Report of the college for the Academic year 2020-21. Dr. Lynnette Joseph was entrusted to proceed with the duty.
8. It was decided to conduct the Screening cum Evaluation Committee for the Promotion of teachers (CAS) in the Department of Physics, Chemistry, English, Botany, Biotechnology and Biotechnology in August 2021. Dr. Lynnette Joseph was assigned the duty to proceed with the necessary actions.

Dr. Lynnette Joseph proposed the Vote of Thanks. The meeting came to an end at 4.00 pm.




Dr. JACOB CHANDY
PRINCIPAL
BISHOP MOORE COLLEGE
MAVELIKARA

03/08/2021

Action Taken Report

1. The college HandBook and Calendar was published in June 2021
2. The Academic Calendar was published on 01 June 2021.
3. The Professional Ethics training for teaching and non-teaching staff was held on 01 June 2021
4. The Committee against Sexual Harassment to Internal Complaints Committee as per UGC C (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations 2015 was reconstituted with Dr. Reeja Jose, Assistant Professor of Zoology as the Chairperson. Anti Dowry campaign in association with Taluk Legal Services Society was held batch wise for all the students online during the month of July.
5. Feedback from stakeholders were collected and analysed and discussed in the Staff Council.
6. The Annual Report of the college for the Academic year 2020-21 was prepared and published on the college website.
7. The Screening cum Evaluation Committee for the Promotion of teachers (CAS) in the Department of Physics, Chemistry, Botany, Biotechnology and Biotechnology was held in August 2021.



Handwritten signature of Dr. Jacob Chandy

Dr. JACOB CHANDY
PRINCIPAL
BISHOP MOORE COLLEGE
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